

**REPORT TO:** Urban Renewal Policy and Performance Board

**DATE:** 21 March 2007

**REPORTING OFFICER:** Operational Director-Policy & Performance

**SUBJECT:** Performance Monitoring Reports for the 3<sup>rd</sup> quarter (2006/07)

**WARDS:** Boroughwide

## **1.0 PURPOSE OF REPORT**

- 1.1 The departmental service plans set out what the services are planning to achieve and demonstrate how they contribute to the Council's strategic priorities. The service plans are central to the Council's performance management arrangements and the Policy and Performance Board has a key role in monitoring performance and strengthening accountability.
- 1.2 The 3<sup>rd</sup> quarter monitoring reports for the services that come within the remit of this Policy & Performance Board are available in both electronic and hard copy formats. These reports enable Board Members to scrutinise progress towards achieving the service objectives, milestones and performance targets contained in the 2006/07-service plans for the following:

### ***Environment Directorate***

1. Highways & Transportation
2. Environment & Regulatory Services
3. Economic Regeneration
4. Major Projects

### ***Health & Community Directorate***

5. Culture & Leisure

## **2.0 RECOMMENDED: That the Policy & Performance Board**

- 1) scrutinise service performance and progress towards achieving objectives and targets and raise any questions or points for clarification in respect of the information contained in the quarterly monitoring reports; and**
- 2) highlight areas of interest and/or concern that require further information or action to be reported at a future meeting of the Policy and Performance Board where appropriate.**

### **3.0 SUPPORTING INFORMATION**

3.1 At previous meetings, the Board received performance briefing papers that were intended to highlight aspects contained in the full versions of the monitoring reports (available electronically) that Members might wish to consider further. Although, the Board has requested that hard copies of the quarterly monitoring reports be available to Members prior to meetings, the performance briefing papers will still be provided for the remaining two quarters of this year. *(See Appendix 1)*

### **4.0 POLICY IMPLICATIONS**

4.1 Any policy implications arising from emerging issues or key developments that will impact upon the service or any action required to address performance issues, will be identified in the respective quarterly monitoring report.

### **5.0 OTHER IMPLICATIONS**

5.1 Any other implications associated with issues connected with the service will be identified in the respective quarterly monitoring report.

### **6.0 RISK ANALYSIS**

6.1 The risk control measures associated with the service objectives that were initially assessed as having 'HIGH' risks are summarised in the quarterly monitoring reports to monitor their implementation.

### **7.0 EQUALITY AND DIVERSITY ISSUES**

7.1 The actions identified arising from the Equality impact/needs assessments that are regarded as 'HIGH' priority for each service are in the Equality Action Plans and progress on their implementation is included in the respective quarterly monitoring reports.

### **8.0 REASON(S) FOR DECISION**

8.1 Not applicable

### **9.0 ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

9.1 Not applicable

### **10.0 IMPLEMENTATION DATE**

**10.1** Not applicable

**11.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

<b>Document</b>	<b>Place of Inspection</b>	<b>Contact Officer</b>
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**Quarterly monitoring reports for:**

1. Highways & Transportation	Municipal Building 2 <sup>nd</sup> floor	Martin Holland Performance Management Officer
2. Economic Regeneration		
3. Major Projects		
4. Environmental & Regulatory Services		
5. Culture & Leisure Services		